

# INTERNATIONAL HOUSE NEW YORK - Registration 2012

## YOUR PERSONAL INFORMATION

First Name \_\_\_\_\_

Family Name \_\_\_\_\_

Nationality \_\_\_\_\_ Native Language \_\_\_\_\_

Date of Birth (dd/mm/yy) \_\_\_\_\_ Gender  Male  Female

Street Address \_\_\_\_\_

City \_\_\_\_\_ Province/State \_\_\_\_\_

Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Home phone \_\_\_\_\_ Mobile phone \_\_\_\_\_

Email \_\_\_\_\_

Emergency Contact Name \_\_\_\_\_

Emergency Contact Phone Number \_\_\_\_\_

Approximate Level of English: (Check appropriate box)

1	2	3	4	5	6	7	8
Elementary		Lower-Intermediate		Upper-Intermediate		Advanced	

## YOUR PROGRAM INFORMATION

Choose your main program of study:

Intensive 20

Intensive 20 + One-to-One

Executive English

TOEFL Intensive

FCE Intensive

CAE Intensive

Private Lessons:

General English One-to-One

Executive English One-to-One

English for Exams One-to-One

Evening TOEFL

Class Start Date (dd/mm/yy) \_\_\_\_\_ Class End Date (dd/mm/yy) \_\_\_\_\_

## PAYMENT DETAILS

Total Course Cost	<input type="text"/>	+	Registration fee	<input type="text" value="\$100"/>	+
Accommodation fees	<input type="text"/>	+	Accommodation arrangement fee	<input type="text"/>	+
Airport transfer	<input type="text"/>	+			
Health insurance	<input type="text"/>	=	Total Cost Due	<input type="text"/>	

All payments must be made in US dollars. All payment documents must include:  
 [1] Full name of student, [2] Course start date.  
 \*No additional fees will be charged for bank transfers or credit card payments.

### CREDIT / DEBIT CARD

Card number \_\_\_\_\_ Exp. date \_\_\_\_\_ Name on card \_\_\_\_\_

Card billing address \_\_\_\_\_

C V V# \_\_\_\_\_

\*Upon submission of this form, you will be charged the \$100 non-refundable registration fee to reserve your place.

### BANK TRANSFER

Recipient	International House New York, Inc.	Address	101 Barclay Street
Bank Swift Code	Chasus33	City	New York
Bank Name	Chase Bank	State/Region	New York
Account Number	744033127	Zip/Postal Code	10007
Routing Number/ABA	021000021	Country	USA

\*Upon submission of this form, you are required to transfer the \$100 non refundable registration fee to reserve your place.

## YOUR ACCOMMODATION DETAILS

Choose your housing

Vanderbilt Residence  Single  Shared (2 beds)

West Side Residence  Single  Shared (2 beds)

Upper West Side Residence  Shared (4-12 beds)

Broadway Residence  Shared

SJU Residence (Manhattan, summer only)  Shared (2 beds)

Home-stay (Manhattan below 96th St.)

w/breakfast & shared bathroom

w/breakfast & private bathroom

Home-stay (Outside Manhattan and above 96th St.)

w/breakfast & shared bathroom

w/ breakfast & dinner, shared bathroom

w/breakfast & private bathroom

Hostel

Private apartment

Hotel

Start Date (dd/mm/yy) \_\_\_\_\_ End Date (dd/mm/yy) \_\_\_\_\_ # of Weeks \_\_\_\_\_

Answer these questions about yourself:

• Are you on any medication? *If yes, specify:*  Yes  No

• Do you have any allergies? *If yes, specify:*  Yes  No

• Any special dietary needs? *If yes, specify:*  Yes  No

• Anything else we should know? *If yes, specify:*  Yes  No

Note: There is a \$100 non-refundable accommodation arrangement fee for all accommodation reservations.

## MEDICAL INSURANCE

Do you need medical insurance?  Yes  No, thanks (I have my own insurance)

## YOUR FLIGHT INFORMATION

Do you require airport transfer? On Arrival:  Yes  No

For Departure:  Yes  No

Arrival date (dd/mm/yy) \_\_\_\_\_ Arrival time (hh:mm) \_\_\_\_\_ Airline & Flight No. \_\_\_\_\_

Departure date (dd/mm/yy) \_\_\_\_\_ Departure time (hh:mm) \_\_\_\_\_ Airline & Flight No. \_\_\_\_\_

If you do not have the details of your arrival at the time of registration, please provide us with this information as soon as you can.

Note: We are not responsible for flight changes and last-minute cancellations.

## HOW DID YOU HEAR ABOUT US?

Friend  Internet  Magazine  Agency  Other \_\_\_\_\_

## SIGNATURE

Yes, I have read, understood and accept IH New York's terms and conditions.

Type or sign full name and date to indicate you have agreed to the terms and conditions.

Type full name or Signature \_\_\_\_\_ Date \_\_\_\_\_

## Agent's Information (Optional)

GET Global Education Tumulka GmbH  
 Münchner Freiheit 22 - 80802 München - Germany  
 Tel: +49 (0) 89/41 42 454-0 Fax: +49 (0) 89/41 42 454-22 info@get-education.com

# INTERNATIONAL HOUSE NEW YORK - Price List 2012



## General English

### Intensive 20

A 20-lesson-per-week General English course, which includes special New York-themed lessons.

### Silver Package

The Intensive 20 course plus 5 private One-to-One lessons per week.

### Gold Package

The Intensive 20 course plus 10 private One-to-One lessons per week.

### Platinum Package

The Intensive 20 course plus 20 private One-to-One lesson per week.

Maximum students per group class	14 students
Price of books and course materials	20 lessons
Course start dates	Every Monday

### Prices

*Prices below are per week.*

Program	1-2 weeks	3-6 weeks	7-12 weeks	13-19 weeks	20+ weeks
Intensive 20	\$330	\$300	\$270	\$250	\$230
Silver Package (Int 20 + 5)	\$645	\$615	\$595	\$565	\$545
Gold Package (Int 20 + 10)	\$970	\$940	\$910	\$890	\$870
Platinum Package (Int 20 + 20)	\$1,620	\$1,590	\$1,560	\$1,540	\$1,520
One-to-One	\$75/lesson (10% discount on packs of 20 lessons or more)				

## Executive English

### Executive English Course

A 20-hour-a-week program of Business English, focusing on English for specific professional needs.

### Silver Package

The Executive English course plus 5 private One-to-One lessons per week.

### Gold Package

The Executive English course plus 10 private One-to-One lessons per week.

### Platinum Package

The Executive English course plus 20 private One-to-One lesson per week.

Maximum students per group class	6 students
Price of books and course materials	Free
Course start dates	Every Monday

### Prices

*Prices below are per week.*

Program	1 week	2 weeks +
Executive English Only	\$620	\$560
Silver Package (EE + 5)	\$935	\$885
Gold Package (EE + 10)	\$1,260	\$1,200
Platinum Package (EE + 20)	\$1,910	\$1,850
One-to-One	\$75/lesson (10% discount on packs of 20 lessons or more)	

## English for Exams

### TOEFL Intensive

An intensive TOEFL exam preparation course. Language skills and activities are combined with exam-taking practice and insightful test-taking tips. The course covers all the sections of the exam to ensure you're fully prepared to get the test score you need.

Minimum level	Intermediate
Maximum students per class	14 students
Lessons per week	20 lessons
Course length	1-12 weeks
Course start dates	Every Monday
Exam dates	Weekly - Friday and Saturday
Exam fee*	\$170**

\*Students register themselves for the exam at [www.ets.org](http://www.ets.org)

\*\*Exam fee subject to change by ETS

### FCE, CAE & CPE Intensive

Intensive Cambridge ESOL exam preparation courses. The FCE is for upper-intermediate level students, the CAE is for advanced-level students and the CPE is for highly advanced-level students who are working towards native-speaker proficiency.

Minimum level	FCE = Upper-intermediate; CAE = Advanced; CPE = Proficiency
Maximum students per class	14 students
Lessons per week	20 lessons
Course length	10 weeks
Course start dates	January 2, April 2, September 24

### Prices

Program	1-6 week	7-12 weeks
TOEFL Intensive	\$320/week	\$300/week
FCE, CAE or CPE Intensive	10-week course: \$2,700	
One-to-One	\$75/lesson (10% discount on packs of 20 lessons or more)	

Note: BULATS and BEC preparation courses are also available for groups and individuals. Email [info@ihnewyork.com](mailto:info@ihnewyork.com) for details.

### Skype and Email Follow-up Courses

Want to carry on studying after you've left New York? Our package of Skype or Email lessons allows you to continue working with your favorite teachers from the comfort of your home.

### Prices

1 lesson = 30 minutes

Program	1-6 week	7-12 weeks
Skype	5 lessons*	10 lessons*
Email Correspondence	5 emails	10 emails

## Teacher Training

### TOEFL Intensive

The TKT (Teaching Knowledge Test) is a Cambridge ESOL exam. If you are a non-native English speaker looking to become an ESL teacher or improve as an English teacher, this course is for you, as it combines teacher development with English language skills improvement. This is a popular course for teachers wishing to get a formal qualification from an internationally recognized university.

### Prices

Program	2 weeks	Exam
TKT Prep Course	\$645 (4 hours/day)	\$225 - exam w/o course. 50% discount if booked with course.

### Important Information

- \$130 non-refundable fee required upon registration
- Total cost due 2 weeks before student arrival

- All fees include class materials and end-of-course certificate
- 1 lesson = 50 minutes



# INTERNATIONAL HOUSE NEW YORK - Price List 2012



## IH New York Accommodation

### Residence

Residences are centrally located and offer rooms with one to four beds; clean, well-maintained shared bathrooms and internet access. The Vanderbilt & West Side Residence provide free gym & pool access in the building. The Upper West Side Hostel has a self-catering kitchen.

Vanderbilt Residence	
Single (January 1 – March 31)	\$448/week
Shared, 2 beds (January 1 – March 31)	\$280/week
Single (April 1 – December 31)	\$462/week
Shared, 2 beds (April 1 – December 31)	\$287/week
West Side Residence	
Single (January 1 – March 31)	\$448/week
Shared, 2 beds (January 1 – March 31)	\$280/week
Single (April 1 – December 31)	\$462/week
Shared, 2 beds (April 1 – December 31)	\$287/week
Upper West Side Hostel	
Shared, 6-12 beds (October 1 - March 30)	\$210/week
Shared, 6-12 beds (April 1 - September 30)	\$245/week
Broadway Hotel & Hostel	
Shared, 2 beds (Winter, Spring)	\$255/week
Summer shared, 2 beds (May 29 – September 15)	\$280/week
SJU Residence (May 29 - August 14 only)	
Double room – shared bathroom	\$385/week

### Hotels (Luxury Accommodation)

For students who are willing to pay more and are interested in staying in a full-service hotel, there are numerous luxury accommodation options in the heart of New York City's TriBeCa district next to International House, or in nearby trendy hotspots like SoHo, Greenwich Village, and Chelsea. For more hotel options, email [info@ihnewyork.com](mailto:info@ihnewyork.com)

### Private apartments

IH New York offers a selection of private apartments for students to rent on their own or share with friends or family. Prices vary from about \$2,300/month to about \$5,000/month. Apartments are located in Manhattan, Brooklyn and New Jersey. Contact us for details.

### Home-stay

If you are looking to have a more authentic living experience in New York, you may want to stay in an English-speaking household. We offer bed-and-breakfast and half board (breakfast and dinner) options.

Home-stay - Manhattan below 96th St.	
w/ breakfast & shared bathroom	\$460/week
w/ breakfast & private bathroom	\$550/week
Homestay - Outside Manhattan & Manhattan above 96th St.	
w/ breakfast & shared bathroom	\$350/week
w/ half board (breakfast & dinner) & shared bathroom	\$460/week
w/breakfast & private bathroom	\$475/week

### Hostels

For students on a tighter budget, New York has a variety of hostels available in Manhattan and Brooklyn, which offer clean, safe, shared-room accommodation. Often populated with a young traveling crowd, staying in a hostel can be fun, though during the busy summer months, it may be a little noisier than a homestay or residence. If you are interested in our many low-budget hostel options, contact us for more information.

## Additional Services & Fees

- Registration fee: \$130
- Airport Transfer Service: \$150 each way
- Global Guard student insurance coverage: \$2 per day
- Express Mail Fee (documents): \$100

## 2012 Holidays – New York

Holiday	Date	Holiday	Date
New Year's Day	January 2	Labor Day	September 3
Observed		Thanksgiving	November 22
Memorial Day	May 28	Christmas	December 25
Independence Day	July 4		

## Terms and Conditions – IH New York

### Payment of Fees

All students must have paid in full at least 15 days before arrival. Tuition, accommodation or transfer details will not be confirmed until all fees have been paid in full.

### Schedule

Schedules will be assigned to morning and/or afternoon schedules based on level, availability and operational schedules. There are no guaranteed morning-only classes.

### Insurance

Every student must have appropriate medical insurance. IHNY recommends using Global Guard Insurance ([www.guard.me](http://www.guard.me)) and offer their insurance for \$2/day. Students not wishing to take Global Guard Insurance must present an equivalent insurance certificate on arrival.

### Tuition, Accommodation & Other Fees

- The \$100 registration fee and the \$100 accommodation arrangement fee are non-refundable.
- Where cancellations are received in writing at least 15 days before the course start date, tuition, accommodation, airport transfer and insurance costs will be refunded. Note: for accommodation options not on this list, cancellation policies may vary.
- If a student's visa is rejected after payment has been received then tuition, accommodation, airport transfer and insurance costs will be refunded provided a visa refusal letter is received at least 15 days before the course is due to start.
- For tuition and accommodation cancellations received in writing less than 15 days before the course starts but before the first day of the course, students will be charged an amount equal to one week of tuition and accommodation plus any cancellation fees charged by the accommodation provider (up to \$350, depending on the provider) and any airport transfer or insurance costs. All other tuition and accommodation costs will be refunded.
- An administrative fee of \$100 may be applied to any course or accommodation changes after a place has been confirmed. This fee does not apply to course extensions.
- After arrival, four weeks' notice is required to change or cancel tuition, accommodation, airport transfer or insurance.
- 2 business days' notice is required for any changes to the designated arrival time. Failure to notify IHNY of any such changes may result in a failure to be picked up and/or loss of airport transfer fees.
- IHNY reserve the right to expel any student from classes or accommodation whose conduct is clearly unsatisfactory.
- IHNY will make all refunds within 28 days to the person or agency that paid the invoice.